

FOLLOW-UP MECHANISM TO THE BELÉM DO PARÁ CONVENTION (MESECVI) NINTH MEETING OF THE CONFERENCE OF STATES PARTY June 11 and 12, 2024 OEA/Ser.L/II.7.10 MESECVI-IX/CE/doc.147/24 Original: Spanish

**Modification of the Rules of Procedure of the Conference of States Party of the MESECVI** 

ORIGINAL	CEP PRESIDENCY REFORM PROPOSAL
RULES OF PROCEDURE OF THE CONFERENCE OF STATES	RULES OF PROCEDURE OF THE CONFERENCE OF THE
PARTIES TO THE MECHANISM TO FOLLOW UP ON THE	STATES PARTIES TO THE FOLLOW-UP MECHANISM
IMPLEMENTATION OF THE INTER-AMERICAN	FOR THE IMPLEMENTATION OF THE
CONVENTION ON THE PREVENTION, PUNISHMENT AND	INTERAMERICAN CONVENTION ON THE
ERADICATION OF VIOLENCE AGAINST WOMEN	PREVENTION, PUNISHMENT AND ERADICATION OF
"CONVENTION OF BELÉM DO PARÁ" (MESECVI)	VIOLENCE AGAINST WOMEN "BELEM DO PARA
	CONVENTION" (MESECVI)
(Adopted at the First Plenary Session of the Second	
Conference of States Parties held in Caracas, Venezuela,	(Draft reform proposal)
on July 9, 2008)	

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	PREAMBLE
	BEARING IN MIND that on July 9th, 2008, at the first plenary session of the Second Conference of States Parties, held in Venezuela, the Rules of Procedure of the Conference of States Parties to the Follow-up Mechanism for the Implementation of the InterAmerican Convention on the Prevention, Punishment and Eradication of Violence against Women "Convention of Belem do Para" (MESECVI) were approved;
	CONSIDERING that Article 12, number 12.1 of the Statute of the MESECVI establishes that "The Conference shall periodically review the functioning of the Mechanism, taking into account the observations of the Committee, and may introduce such modifications as it deems appropriate";
	CONSIDERING that Article 1 of the Rules of Procedure of the Conference of the States Parties establishes that "(the Rules of Procedure) shall govern the organization and functioning of the Conference of the States Parties to the MESECVI (the Conference) and the Mechanism, respectively. The Conference shall perform its functions within the framework of the purposes, fundamental principles, characteristics and other provisions set forth in the Statute of the Mechanism, hereinafter the Statute, and the Charter of the Organization of American States (OAS). Cases not provided for in these Rules of Procedure and not provided for in the Statute or the Charter of the OAS may be resolved by the Conference, or when the Conference is not in

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	session, by the President in consultation with the Vice Presidents and the States Parties;
	CONSIDERING the experiences and lessons learned from the global pandemic caused by the COVID - SARS II Virus, regarding the work and development of sessions through virtual platforms, among other technological means;
	AGREEING on the need to adapt the rules of procedures contained in the Rules of Procedure of the Conference, in the context indicated in the previous paragraph, and considering that the improvement in the organic functioning of the Conference of the States Parties (CEP) has an impact on the improvement and the strengthening of the MESECVI;
	CONSIDERING the standards established by the Organization of American States (OAS) regarding the organizational structures and forms of operation of its organs and dependent bodies, which provide legal certainty to the decisions and resolutions adopted by them;
	TAKING NOTE of the Permanent Council document CP/doc. 5602/20 of 13 April 2020 setting out considerations on the conduct of virtual meetings of the Permanent Council and its subsidiary bodies: Draft Permanent Council Resolution CP/doc. 5646/20 of 15 October 2020 on updating the rules of procedure of the Permanent Council and its subsidiary bodies; Permanent Council Resolution

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	CP/RES. 115/2280/20 of 16 April 2020 on virtual
	meetings of the Permanent Council due to the
	COVID-19 pandemic; Resolution CP/doc. 5746/21
	rev. 1 of November 22 2021 on the adequacy of the
	work of the organs, agencies and entities of the OAS;
	and of Resolution CP/INF. 9344/22 of April 18, 2022
	regarding recommendations on procedures for in-
	person meetings with virtual participation of the
	Permanent Council;
	REPRESENTING that in all matters not modified or
	supplemented by these revised rules, the former
	rules remain in full force and effect;
	The IX Regular Conference of the States Parties of
	the MESECVI agrees to the following modification of
	the aforementioned Rules of Procedure in the
	following terms:
I. SCOPE OF THE RULES OF PROCEDURE	I. SCOPE OF THE RULES OF PROCEDURE
Article 1.	No reform proposals
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Scope of the Rules of Procedure. These Rules of Procedure shall govern the organization and operations of the	
Conference of States Party to the Follow-up Mechanism	
on Implementation of the Inter-American Convention on	
the Prevention, Punishment and Eradication of Violence	
against Women, the "Convention of Belém do Pará"	
(MESECVI), hereinafter the Conference, and the	
Mechanism, respectively.	
The Conference shall carry out its functions within the	
framework of the purposes, basic principles,	
characteristics and other provisions established in the	

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Statute of the Mechanism, hereinafter the Statute, as well	
as in the Charter of the Organization of American States (OAS).	
(0.13).	
Situations not provided for in these Rules of Procedure, in	
the Statute or the OAS Charter may be resolved by the Conference, or when the Conference is not in session, by	
the President in consultation with the Vice-Presidents and	
the States Parties.	
II. NATURE, ORGANIZATION AND OPERATION	II. NATURE, ORGANIZATION AND OPERATION
Article 2. Nature.	No reform proposals.
The Conference, as the political body of the Mechanism,	
has the authority and the general responsibility for	
implementing the Mechanism and adopting decisions or	
procedures it deems necessary to the attainment of its	
objectives.  Article 3. Composition.	No reform proposals.
Article 3. composition.	No reform proposals.
The Conference is made up of representatives from all the	
States Parties of the Mechanism. The States Parties shall	
appoint a head of delegation and any delegates they deem	
necessary.  Article 4. Functions.	No reform proposals.
Article 4. Functions.	No reform proposais.
The functions of the Conference are:	
a. To establish overall guidelines for the work of the	
Committee of Experts (CEVI) of the Mechanism and to	
serve as its advisory body; b. To receive, analyze and evaluate the reports of the	
CEVI;	

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c. To publish and disseminate the final report of the	
Mechanism, in coordination with the OAS General	
Secretariat;	
d. To settle any matter relating to the operations of the	
Mechanism;	
e. To report every two years to the OAS General	
Assembly on the work carried out during that period,	
on the progress, challenges and best practices arising	
from the final reports and, if appropriate, to formulate	
general recommendations;	
f. To periodically review the operations of the	
Mechanism, taking into account the observations of	
the CEVI, and introducing any changes it deems appropriate; and	
g. To establish criteria for determining regular contributions.	
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III. PRESIDENT AND VICEPRESIDENTS	III. PRESIDENT AND VICEPRESIDENTS
III. PRESIDENT AND VICEPRESIDENTS  Article 5. President and Vice-Presidents.	III. PRESIDENT AND VICEPRESIDENTS  Article 5. Presidency and Vice-Presidencies.
Article 5. President and Vice-Presidents.	Article 5. Presidency and Vice-Presidencies.
Article 5. President and Vice-Presidents.  The Conference shall have a President and two Vice-	Article 5. Presidency and Vice-Presidencies.  The Conference shall have a President and two Vice-
Article 5. President and Vice-Presidents.  The Conference shall have a President and two Vice-Presidents, which shall be elected at the beginning of each	Article 5. Presidency and Vice-Presidencies.  The Conference shall have a President and two Vice-Presidents, which shall be elected at the beginning
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	five calendar¹ non-extendable days prior to the date of the meeting of the Conference of States Party, except in the event of an absence of nominations, in which case it will be the responsibility of the Presidency and the Vice Presidencies to define the steps to follow. The Technical Secretariat will send out a call for nominations 40 (forty) days before the date of the Conference, carrying out the pertinent procedures as required.  When election processes are necessary, they shall be carried out following Chapter 11 of the Rules of
Article 6. Functions.	Procedure of the General Assembly.  Article 6. Functions.
The functions of the President are:  a. To propose, in collaboration with the host country, if any, the draft agenda and calendar for the Meeting of the Conference;  b. To open and close the sessions as well as to direct and moderate the discussions;  c. To submit for consideration and approval of the Conference, the draft agenda and calendar of the Meeting of the Conference, as well as any issues in the debate that require decision-making, and to announce the results;  d. To follow up on decisions made by the Conference and inform the States Parties, as applicable;  e. To coordinate the work of the bodies of the Mechanism and present any proposals he/she deems appropriate to ensure optimal operation thereof;	<ul> <li>The functions of the Presidency are:</li> <li>a. Propose, in collaboration with the host State, if any, the agenda and tentative schedule for the Conference Meeting;</li> <li>b. To open and close the sessions as well as to direct and moderate the debates;</li> <li>c. Submit for the consideration and approval of the Conference the draft agenda and draft schedule for the Conference Meeting, as well as the items under discussion requiring decision and announce the results;</li> <li>d. To follow up on the decisions of the Conference and report to the States Parties as appropriate;</li> <li>e. Coordinate the work of the organs of the Mechanism and present the proposals it deems appropriate for its better functioning;</li> </ul>

<sup>&</sup>lt;sup>1</sup> Throughout the document, deadlines will be understood as calendar days

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f. To decide on points of order that raised during the	f. To rule on points of order arising during the
deliberations;	deliberations in accordance with article 22
g. To represent the Conference before the CEVI;	quater of this Rules of procedure;
h. To represent the Mechanism before the Organs of the	g. Represent the Conference before the CEVI;
OAS and participate in acts, conferences or activities to	h. Represent the Mechanism before the OAS
which he/she is invited;	bodies and in the acts, conferences or activities
i. To install commissions at the Meetings of the	to which it is invited;
Conference, as required; and	i. To set up the necessary committees for the
j. To perform other responsibilities as may arise from the	Conference meetings;
Rules of Procedure and as entrusted by the Conference.	j. The Presidency, with the agreement of the
	Vice-Presidencies, may propose to the
	Conference to adopt measures which are
	understood to be exceptional, not covered by these Rules of Procedure, in order to allow for
	the normal and transparent development of
	ordinary and extraordinary meetings. Such
	measures shall require the approval of a
	majority of the States Party.
	k. Such other duties as are conferred by these
	Rules of Procedure and the Conference.
IV. SECRETARIAT OF THE CONFERENCE	IV. SECRETARIAT OF THE CONFERENCE
Article 7. Secretariat.	Article 7. Secretariat.
The Permanent Secretariat of the Inter-American	The Executive Secretariat of the Inter-American
Commission of Women (CIM) is the Technical Secretariat	Commission of Women (CIM) is the Technical
of the Conference and shall have the following functions:	Secretariat of the Conference, and will have the
a. To prepare the documents for each Meeting of the	following functions:
Conference and present them to the Presidency for	ŭ
approval;	[according to the reform of the Statute of the
b. To ensure the safe-keeping of all Conference	International Communication of Manager and Inc.
de avecanta and files	InterAmerican Commission of Women, approved by
documents and files;	the 36th Assembly of Delegates of the CIM (2012)].

communication, including the CIM website,

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information and public documents relating to the	
Mechanism, as well as the final report of the CEV	
issued at the end of each multilateral evaluation	
round, once they have been made public in	
accordance with the provisions of the Statute, and the	
Final Report of the Conference;	
d. To act as the nexus for coordination and contacts fo	
sending and exchanging documents and	
communication for the Conference, the CEVI, the OA	
organs, and other organizations or institutions;	
e. To present the Final Report of the Meeting of the	
Conference and the Hemispheric Report to the	
Assembly of CIM Delegates and the OAS Genera	
Assembly;	
f. To prepare summary minutes of the Meetings of the	
Conference;	
g. To submit financial reports to donors as required;	
h. To perform functions for the effective fulfillment of it	
functions; and	
i. To perform other functions as may be entrusted to i	
by the Conference.	
V. MEETINGS OF THE CONFERENCE	V. MEETINGS OF THE CONFERENCE
Article 8. Venue.	Article 8. Venue.
The Conference may hold meetings in the State Party tha	
offers to host them, or otherwise, at the headquarters o	
the OAS General Secretariat.	
Said offer, if not made at the preceding meeting of the	
Conference, should be communicated in writing to the	
Secretary General of the OAS, who will then inform all	,
States Parties on the matter through their Permanen	-
Missions to the OAS.	least 8 months in advance, to the Executive

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	Secretariat of the CIM in its capacity as Technical
	Secretariat of the MESECVI, which shall inform all
	the States Parties through their Permanent Missions
	to the OAS. In the event that two or more offers are
	found, the Presidency will consult to find a solution.
Article 9. Convocation.	Article 9. Convocation
As set forth in Article 5 of the Statute, the Conference will	As set forth in Article 5 of the Statute, the
hold a regular meeting every two years and special	Conference will hold a regular meeting every two
meetings as often as it deems necessary.	years and special meetings as often as it deems necessary.
The OAS Secretary General will convene the regular and	
special meetings of the Conference by way of written	The State holding the Presidency of the Conference,
communication directed to the Ministries of Foreign	in accordance with article 6, subsection C of these
Affairs of the States Parties, through their Permanent	Rules of Procedure, shall convene the regular and
Missions to the OAS, with copy to their respective	special meetings of the Conference through the
Competent National Authorities (CNA).	Secretary General of the OAS who will send the
	invitations to the regular and special meetings of the
	Conference by means of a written communication
	addressed to the Ministries of Foreign Affairs of the
	States Parties, through their Permanent Missions to the OAS, with copy to the duly designated
	Competent National Authorities (CNAs) in charge of
	gender equality and gender-based violence policies;
	and any others that each State may designate.
	Any State Party may request the Presidency, with a
	copy to the States Parties, to convene a duly justified
	special session, by sending the communication to
	the OAS General Secretariat which, through the
	Executive Secretariat of the CIM, in its capacity as
	the Technical Secretariat of the MESECVI, will
	forward this request to the National Competent

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	Authorities (NCA), with a copy to their Permanent Missions to the OAS. Invitations to regular and
	special meetings will be issued at least 90 calendar
	days in advance.
	To determine the realization of special meetings of the Conference, the Presidency, in consensus with the Vice-Presidencies, and after carrying out the
	consultations deemed appropriate, will communicate its decision to the States Parties.
Article 10. Preparatory Meetings.	No reform proposals.
The State which presides over the Conference will convene the preparatory meetings of States Parties of the Mechanism to for the Meeting of the Conference. The purposes for the preparatory meetings will be, among others:  a. To determine the venue and date of the next Meeting	
in case these were not established in the preceding meeting of the Conference;	
b. To consider the draft agenda and calendar of the Meeting of the Conference;	
c. To agree on the documents which will be presented for the consideration of the Conference;	
d. To establish the work methodology and the working commissions;	
e. To establish the order of precedence, in accordance with Article 17 of this Rules of Procedure; and	
f. To decide upon the approximate duration of the meeting of the Conference.	
	Article 10 bis (11). Advance notice of convocation.

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	Preparatory Meetings may be held as deemed necessary for the preparation and negotiation of the documents to be submitted to the Conference. Such preparatory meetings shall be convened by the Chair of the Conference at least 20 calendar days prior to the meeting, which shall be communicated by the Executive Secretariat of the CIM, in its capacity as Technical Secretariat of the MESECVI, to the States Party through their Competent National Authorities (CNAs), with a copy to their Permanent Missions to the OAS.
	Article 10 ter (12). Duration of interventions.
	At the Preparatory Meetings, which shall be directed by the Chair of the Conference, each intervention or contribution by the Competent National Authorities or delegates designated for this purpose by the State Party may not exceed 5 minutes per intervention, taking into consideration the total duration of the meeting.
	The Chair of the Conference shall be responsible for deciding questions of order arising during the Preparatory Meetings.
	Article 10 quater (13). Adoption of agreements with respect to proposals made to the Conference.
	For the purpose of submitting documents or proposals for the consideration of the Conference for approval, in accordance with art. 10 octies (17), each State Party shall have the right to one vote, which may be expressed orally by its delegation,

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	either in person or remotely or through the use of virtual communication platforms.
	<b>Article 10 quinquies (14)</b> . Voting remotely or through the use of virtual communication platforms.
	In the case of a roll call vote in virtual or hybrid meetings, this shall be carried out through the OAS virtual platform or another that, in its absence, duly safeguards the security of the data and the simultaneous interpretation of official OAS languages; designated for such purposes in advance by the Chair of the Conference, which shall be stated in the notice of the Meeting(s). The result of the vote shall be recorded in the respective minutes.
	At the end of the vote, the Chair shall announce the result in accordance with the votes expressed by delegations. At the request of any delegation, the Chair shall conduct a formal count of the votes. Each delegation may challenge the result of the formal count by raising a point of order

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	Article 10 sexies (15). Order of Precedence
	For the purposes of adopting agreements, discussing and/or negotiating the proposals dealt with at the Meetings, the order of precedence for casting the vote shall be determined following the alphabetical order of the name in Spanish of the States, or following the order of precedence of the Permanent Council.
	Article 10 septies (16). Closing of the debate.
	Once the contributions, comments or interventions by the corresponding State Party to the technical proposal subject of the Preparatory Meeting have been finalized, the corresponding debate shall be closed by the Chair of the Conference.
	The total duration of each Preparatory Meeting shall be determined by the Chair of the Conference prior to its holding, which shall be communicated in the corresponding convocation.
	Minutes shall be taken of the discussion by the Technical Secretariat, which shall include an excerpt of the dialogue promoted between the delegations. The extracts shall be submitted for consideration by the delegations concerned for an eventual reformulation, in accordance with the proceedings of the corresponding meeting.

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	Article 10 octies (17). Remission of Documents and/or Agreements.
	The Executive Secretariat of the CIM, in its capacity as Technical Secretariat of the MESECVI, shall send the text to be submitted to the Conference 15 calendar days prior to the corresponding session.
	In the following preparatory meetings, the Secretariat shall send the documents with the systematized modification proposals well in advance of the upcoming sessions.
Article 11. Delegations.	No reform proposals
Accreditation of the delegations appointed by the States Parties shall be effected through written communication sent to the OAS Secretary General through the Technical Secretariat of the Conference.	
VI. GUESTS	VI. GUESTS
Article 12. Non-party States.  Member States of the OAS which are not party to the Convention may be invited as Observers to the Meeting of the Conference and its preparatory meetings, if they so request.	Member States of the OAS which are not Party to the Convention, may be invited as Observers to the Meeting of the Conference, if they so request.
Article 13. Permanent Observers.	No reform proposals
Permanent Observers of the OAS may be invited to attend the Meeting of the Conference, if they so request.	
Article 14. Organs and Organizations.	No reform proposals

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Inter-American, sub-regional and hemispheric organs and entities as well as international organizations may be invited to the Meeting of the Conference. They may intervene in accordance with the manner that the President of the Conference deems appropriate.	
Article 15. Civil Society.  If it is deemed convenient, the Presidency may, in joint consultation with States Party in the preparatory meetings, invite representatives of civil society organizations related to the matters of the Convention to attend the meetings of the Conference, in accordance with the principles contained in the Guidelines for the Participation of Civil Society Organizations in OAS Activities [CP/RES. 759 (1217/99)].	No reform proposals
Article 16. Special Guests.  Special guests deemed appropriate by the President may be invited to attend the Meeting of the Conference.	No reform proposals
Article 17. Precedence.  The order of precedence of the delegations shall be established by drawing lots in a preparatory meeting. To this end, the alphabetical order of the States in Spanish will be followed	No reform proposals
Article 18. Languages.	No reform proposals

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The official languages of the Meeting of the Conference are Spanish, French, English and Portuguese.	
VII. SESSIONS OF THE MEETING OF THE CONFERENCE	VII. SESSIONS OF THE MEETING OF THE CONFERENCE
Article 19. Sessions.	No reform proposals
The Meeting of the Conference shall comprise an opening session, plenary sessions, and a closing session. These sessions shall be public. However, they may be private if so ruled by the President or requested by any of the representatives.	
Article 20. Rapporteur.	No reform proposals
The Conference will elect Rapporteurs as needed. These Rapporteurs will provide written reports which will be presented verbally prior to the conclusion of the Meeting of the Conference and will be included in its Final Report.	
Article 21. Adoption of Decisions.	No reform proposals
In the deliberations of the Conference, each State Party will have the right to one vote. Decisions will require the affirmative vote of the majority of the States Parties that are participating in the meeting of the Conference, except as set forth in Article 26 of the Rules of Procedure.	
Article 22. Quorum.	No reform proposals
A simple majority of the States Parties to the Conference shall constitute a quorum for holding sessions.	

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	Article 22 bis. Duration of the Meeting.
	The Chair of the Conference, in consultation with the host country, shall determine the maximum duration of the Meeting, whether regular or special.
	Article 22 ter. Use of the floor
	It shall be determined by the Chairperson of the Conference, in the order in which each delegate requests to speak or, alternatively, according to the alphabetical order in Spanish of the participating States, with a maximum of 5 minutes of speaking time.
	Article 22 quater. Point of Order.
	During the regular or special meetings, any duly designated delegate of the participating States may request the intervention of the Chairperson of the Conference, so that he/she may resolve the matter in accordance with the provisions of these rules of procedure.
	In this situation, the Chair of the Conference shall call a recess to resolve the matter. In case of disagreement, it shall be approved by a simple majority of the attendees. In case of a tie, the Chair of the Conference shall decide.
	Article 22 quinquies. Suspension of the debate.
	71 die 22 quinquest suspension of the debate.
	This power is only granted to the Presidency of the Conference in view of its organic faculties, and may

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	be submitted to a vote of the participating States, which motion shall be understood to be approved by a simple majority of the participating States. In the event of a tie, the Chair of the Conference shall decide.
	Article 22 sexies. Closing of the Debate
	When the Agenda submitted for the consideration of the regular or special session has been sufficiently discussed in the judgment of the Chairperson of the Conference, having certified that each of the matters included in the Agenda has been reviewed and decided upon, the corresponding session shall be terminated.
	Article 22 septies. Procedure of motions
	Each participating State may propose interventions on topics not included in the initial agenda. In such a case, the Chair of the Conference shall allow for their discussion after the end of the regular or special session, and may also allow their presentation in writing.
	In case of written presentation, if the merit of the background requires it, it may be put in the agenda for the following meeting; all of the above at the discretion of the Chairperson of the Conference.
VIII. MINUTES AND FINAL REPORT	VIII. MINUTES AND FINAL REPORT

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Article 23. Minutes	No proposal
Summary minutes shall be recorded of the plenary and working sessions and must contain a summary of the discussions and the full text of agreements reached.  The Secretariat shall distribute to the delegations as soon	
as possible, the provisional draft of the minutes from each session in all the official languages of the Conference. Delegations may submit to the Conference Secretariat any	
corrections they consider necessary within a period of 15 days following the distribution of that text.	
Article 24. Final Report of the Meeting of the Conference.	No proposal
A final Report of the Meeting of the Conference will be produced which will include, in addition to the conclusions and agreements reached, background information on the organization of the Conference, the list of participants, and basic information on the development of the Conference as well as reports from the respective Rapporteurs.	
IX. ON THE RULES OF PROCEDURE	IX. ON THE RULES OF PROCEDURE
Article 25. Adoption and validity of the Regulations.  These Rules of Procedure shall be adopted by the Second Meeting of the Conference of States Parties and shall enter into force upon their adoption.	No proposal
Article 26. Amendments to the Rules of Procedure.	No proposal
The Rules of Procedure can be amended only by a motion supported by an absolute majority of the States Parties.	

ORIGINAL	CEP PRESIDENCY REFORM PROPOSAL
	Transitory article:
	These rules of procedure shall not have retroactive effect. They shall govern in actum from the time of their approval at the session at which they shall be submitted to a vote of the attending states.
	These regulations shall be made known to the States Parties through the Technical Secretariat, in a coordinated and systematized text, once they have been approved in accordance with the provisions of article 26; this text shall include all approved modifications and complements.